

# Office of the Superintendence of Public Health

## WHO WE ARE

The Office of the Superintendence of Public Health supports the functioning of Regulatory Councils, which oversee the registration, licensing, and professional conduct of healthcare practitioners, and Specialist Accreditation Committees, which are responsible for issuing specialist certifications and advising on postgraduate training and accreditation. The Merit Award Scheme rewards specialists for professional initiatives within their clinical practice that lead to improvement in professional standards, improved patient care, and provide quality assurance.

## OUR COMMITMENT TO CLIENTS

Level of service to expect when contacting or visiting our Offices:

- o We will treat you with respect and in a professional manner.
- o We guarantee confidentiality on any information exchange.
- o Our service standards are in line with Directive 4-2, Standards for Service of Excellence offered by the Public Administration to the Public and Public Employees.
- o The template is complementary to the Patient Charter, which may be accessed on this link: [Patients\\_Charter\\_EN.pdf](#)
- o The list of services offered can be found in the following links:
  - Medical Council <https://medicalcouncil.gov.mt>
  - Council for Nurses & Midwives <https://nursesandmidwivescouncil.gov.mt>
  - Pharmacy Council <https://pharmacycouncil.gov.mt>
  - Council for the Professions Complementary to Medicine <https://cpcm.gov.mt>
  - Medical Specialist Accreditation Committee <https://medicalsac.gov.mt>
  - Dental Specialist Accreditation Committee <https://dentalsac.gov.mt>
  - Merit Award Scheme <https://superintendencepublichealth.gov.mt>

## WHAT TO EXPECT WHEN YOU CONTACT US

Provide information which is specific, straightforward, and free of jargon or technical terms. All information will be provided in both Maltese and English. We commit to answer your query within 1 working day, or as per timeframes stipulated in Directive 4-2.

### When you contact us by phone

We commit ourselves to answering the phone within 3 rings, in a clear and knowledgeable manner. Staff will identify themselves and treat you with courtesy and respect.

### When you visit our Offices

Our Offices are safe, clean and enable accessibility to services for persons with disability. Waiting time will be approximately 20 minutes under normal circumstances.

## CLIENT RESPONSIBILITIES

Clients are expected to: Provide full and correct information. Treat staff with courtesy and respect. Adhere to timeframes and allocated appointments when applicable.

## WE VALUE YOUR FEEDBACK

If you would like to submit feedback, suggestions, or complaints kindly:

- o Contact us as per details shown here: [sph.health@gov.mt](mailto:sph.health@gov.mt)
- o Through servizz.gov by calling on 153, or online on [Submit a Complaint](#)

Your confidentiality will be guaranteed. Expect our feedback within 5 working days.

### When you contact us by letter or email

We will send an acknowledgment within 1 working day from receipt of your letter or email

### Appointments

Replies to requests for appointments will be provided within 1 working day, with the appointment date being set within 15 working days from the date of request. However, appointments may be dependent on department waiting lists and urgent requests, which may take priority. Meetings with Regulatory Registrars are by appointment.

## HOW TO CONTACT US

- o Superintendence of Public Health, Outpatients Block Level 1, St Luke's Hospital, Gwardamangia, Malta
- o Monday to Friday: 08:00-14:00; Weekends, & Public Holidays: Closed
- o <https://superintendencepublichealth.gov.mt>
- o Contact us: [sph.health@gov.mt](mailto:sph.health@gov.mt) - +356 2595 3302/3